

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
THE CHERRY CREEK VILLAGE WATER DISTRICT AND
THE BOARD OF DIRECTORS OF ITS WATER UTILITY ENTERPRISE
HELD
November 11, 2014**

A regular meeting of the Board of Directors of the Cherry Creek Village Water District and the Board of Directors of its Water Utility Enterprise (referred to hereafter as "Board") was held on Tuesday, November 11, 2014 at 9:00 a.m., at the offices of Community Resource Services, 7995 E. Prentice Avenue, Suite 103E, Greenwood Village, Colorado. This meeting was open to the public.

ATTENDANCE

The regular meeting of the Board was called and held, as shown, in accordance with Colorado law. The following directors were present:

John Forney
Phil Viseur
Roger Baer
Lou Schroeder

Absent was Director Ryan, whose absence was excused.

Also present were:
Tim Flynn, Esq.; Collins Cockrel & Cole P.C.
Greg Sekera; Kennedy/Jenks
Cathy Noon, CRS of Colorado

CALL TO ORDER

Director Forney called the meeting to order at 9:02 a.m. and led the Pledge of Allegiance to honor Veterans Day.

QUORUM/QUALIFICATIONS/& DISCLOSURES

It was noted that a quorum was present. All of the Directors are qualified and there are no conflicts of interest disclosures required.

ADMINISTRATIVE ITEMS

Agenda: Upon review and discussion of the Agenda and a motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the agenda.

Minutes: The minutes of the October 14, 2014 regular Board meeting were presented to the Board. Following review and discussion, upon a motion duly made, seconded and, upon vote, unanimously carried, the Board approved the October 14, 2014 minutes.

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PUBLIC COMMENT

Lessee of property address 4640 S. Akron Street did not attend to discuss service shut off.

FINANCIAL ITEMS

Review and Approve Payment of Claims: Ms. Noon reviewed the November 10, 2014 claims totaling \$103,582.40 represented by check numbers 4863 - 4876. Voided was check #4868. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the November 10, 2014 claims.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending November 6, 2014. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the cash position as presented.

Review Financial Statements: Ms. Noon reviewed the financial statements dated November 6, 2014. After review, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the financial statements.

Review Delinquent Account Report: Ms. Noon presented the report to the Board for their review. After review, the Board accepted the Delinquent Account report.

2015 BUDGET

2015 Budget Hearing Public Hearing to Approve the 2015 Budget, Appropriate Expenditures and Certify the Mill Levy – Director Forney opened the Public Hearing at 9:50 a.m. There being no public present, the Public Hearing was closed at 9:50 a.m. Ms. Noon presented the proposed 2015 budget to the Board and discussion ensued.

Upon a motion duly made, seconded and, upon vote, unanimously carried, the Board approved, through Resolution 2014-11-1, the 2015 budget subject to the final assessed valuation to be received from Arapahoe County by December 15, 2014.

Upon a motion duly made, seconded and, upon vote, unanimously carried, the Board voted to appropriate the funds contemplated for expenditure in 2015 by the approved budget by adoption of Resolution 2014-11-2.

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Upon a motion duly made, seconded and, upon vote, unanimously carried, the Board voted to certify, through Resolution 2014-11-3, the mill levy.

Because the final Assessed Valuation for the District has not yet been received from the Arapahoe County Assessor's office, the numbers in the Budget and related Resolutions will change slightly. Legal Counsel and CRS of Colorado were authorized to substitute out appropriate pages in the Budget Resolutions and the Budget itself, provided the number changes are not material.

2015 WATER RATES

Resolution Establishing 2015 Water Rates: The Board discussed various water rates for the short and long term needs of the District. Denver Water has instituted a 2.2% increase in the District's master meter rate for water purchased during 2015. However, due to positive financial and operational management, the Board discussed a 2% increase to 2015 water usage rates to the District's customers. The District did not see a need to increase the monthly and fixed charges for operating the District. Upon a motion duly made, seconded and, upon vote, unanimously carried, the Board voted to approve, through Resolution 2014-11-4, as amended, to provide for an across the Board 2% increase in water usage charges, instead of a 2.2% increase for calendar year 2015.

DIRECTOR MATTERS

None.

MANAGEMENT ITEMS

Review Consumption Report: Ms. Noon reviewed the Consumption Report showing the January - October 2014 total usage. After review, the Board accepted the Consumption report.

Master Meter Read Timing for December 2014 and Year 2015: Following review and discussion, the Board agreed to remain on the same schedule for Master Meter Read timing for 2015 and not do a special reading in December 2014.

MAINTENANCE AND OPERATIONAL MATTERS

Engineering Report: Mr. Sekera reviewed the Engineering Report which is made a part of these minutes.

Other: Director Viseur reported a home on Radcliff that had a leak and questioned if the pressure of 91/93 psi is typical. Mr.

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Sekera reported that the Dayton PRV is set at that level to ensure adequate pressure to all taps. It was noted that homes in the area typically do not have pressure reduction valves (due to their age of construction).

LEGAL

Timothy J. Flynn reported to the Board as follows:

1. Distributors Denver Water Rates and Fees Technical Advisory Committee. Mr. Flynn reported briefly on the activities of the Distributors Denver Water Technical Advisory Committee ("TAC"). He noted that a meeting was recently held with the Board of Water Commissioners of Denver Water wherein TAC representatives urged the Board to place a cap on the additional amount of return they can recover each year from suburban water rates. The TAC also noted that Denver Water's rate of return from suburban operations is increasing and the Water Board was asked to consider reversing that trend.

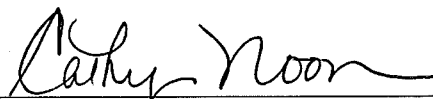
2. Denver Water Rate Structure Review Committee. The Board was advised that Denver Water is in the process of revising its water rate structure, which will become effective January 1, 2016. A Rate Structure Review Committee has been appointed by the Board of Water Commissioners. Mr. Flynn is one of the persons appointed to that Board. He indicated he will attend all of the Committee meetings and will keep the District's Board of Directors advised as to what is discussed at each meeting.

3. Special District Public Disclosure Document. A form of public disclosure document as required by Section 32-1-104.8, C.R.S., was reviewed by the Board and approved. Mr. Flynn stated that he would obtain a map of the District's boundaries and cause the disclosure document to be recorded with the Arapahoe County Clerk and Recorder's office before the end of 2014, as required by law.

ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 10:45 a.m.

Respectfully submitted,



Secretary for the Meeting

November 5, 2014

Memorandum

To: Cathy Noon, District Manager
From: Greg S. Sekera, P.E.
Subject: Engineering Report for Board of Directors Meeting on November 11, 2014
Cherry Creek Village Water District
KJ Job No. 1446003*GENW

Briefly presented below are the items that we have been involved in during the past month.

1. 2015 Budget – Budget estimate for 2015 maintenance, repairs, and engineering was reviewed at last month's meeting.
2. System Maintenance – We coordinated the following maintenance items during the past month:
 - Water Line Breaks – No occurrences this past month.
 - Master Meter/PRV Adjustments – The most recent meter readings indicated that the Yosemite meter delivered 98% of the flow and the Dayton meter delivered 2%. We are continuing to monitor flows.
 - Customer Complaints and Investigations – The following are investigations performed at the request of customers this past month.
 - i. None to report this past month.
 - Fire Hydrant and Valve Maintenance – Hydrant and valve repairs will be performed next year based on the inspections in the spring of next year.
 - Cross-connection Control Program – Waiting for Denver Water to take over management of the District's cross-connection control program.
 - Facility Locates – Reviewed locate requests for miscellaneous construction in the District.
 - Maintenance Tracking – A copy of the maintenance tracking/schedule is attached.