

# RECORD OF PROCEEDINGS

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**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
THE CHERRY CREEK VILLAGE WATER DISTRICT AND  
THE BOARD OF DIRECTORS OF ITS WATER UTILITY ENTERPRISE  
HELD  
October 13, 2020**

Due to the COVID-19 pandemic, the regular monthly meeting of the Board of Directors of the Cherry Creek Village Water District and the Board of Directors of its Water Utility Enterprise (referred to hereafter as "Board") was convened by telephone conference call on Tuesday, October 13, 2020 at 8:45 a.m. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting via telephone conference call, if they so desired.

**ATTENDANCE**

The regular meeting of the Board was called and held, as shown, in accordance with Colorado law. The following Directors were present:

John Forney  
Dale Heider  
Eric Montag by teleconference

Absent was Director Schroeder whose absent was excused.

Cathy Noon, Community Resource Services of Colorado, LLC  
Greg Sekera, Kennedy/Jenks

Also present by Zoom teleconference was:  
Tim Flynn, Esq., Collins Cockrel & Cole P.C.

**CALL TO ORDER /  
PLEDGE OF  
ALLEGIANCE**

Director Forney called the meeting to order at 8:59 a.m. and the pledge of allegiance was conducted.

**QUORUM /  
QUALIFICATIONS/  
DISCLOSURE MATTERS**

It was noted that a quorum was present. All the Directors are qualified and there are no conflicts of interest disclosures required.

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## ADMINISTRATIVE MATTERS

Agenda: Upon review and discussion of the Agenda and a motion duly made, seconded and, upon vote, unanimously carried, the Board approved the Agenda as presented.

Minutes: The Minutes of the September 8, 2020 Regular Board meeting were presented to the Board. Following review and discussion, upon a motion duly made, seconded and, upon vote, unanimously carried, the minutes were approved as presented.

## PUBLIC COMMENT

None.

## FINANCIAL MATTERS

Review and Approve Payment of Claims: Ms. Noon reviewed the October 13, 2020 claims represented by check numbers 1301-1309 totaling \$20,898.62 and claim Auto-Payments to Denver Water totaling \$107,449.30 and Director Checks totaling \$369.40 to reflect grand total claims of \$128,717.32. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the October 13, 2020 claims as presented.

Review Cash Position and Fund Allocation: Ms. Noon reviewed the Cash Position with the Board for the period September 31, 2020, adjusted as of October 7, 2020. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the Cash Position.

Financial Statements: Ms. Noon reviewed the Financial Statements for the period ending September 31, 2020. After review, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the Financial Statements as presented.

Utility Account Delinquencies: Director Heider reviewed the account delinquencies with the Board.

Presentation on 2021 Draft Budget: Ms. Noon presented the Board with the 2021 Draft Budget and supporting materials. The Board reviewed the rolling 5-Year Average Consumption Report for the years 2015-2019 and noted that the trend shows lower customer water usage while individual year 2020 usage is higher than average. The Board also reviewed a draft Water Rate Analysis which compares current rates at the 5-year usage with possible rate increases and the preliminary Denver Water rate increase. These materials aid in the development of the draft budget. Mr. Sekera presented the Board with maintenance and capital projects for their

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consideration. After a thorough review of each expense and revenue, the Board instructed Ms. Noon and Mr. Sekera to update the budget with their changes and the property taxes after the preliminary assessed valuation for the District is received from Arapahoe County. Upon motion duly made, seconded and unanimously passed, the Board set the 2021 Budget Public Hearing for November 10, 2020 at 8:45 a.m. and instructed Mr. Flynn to publish the hearing notice.

## DIRECTORS ITEMS

Board Vacancy: It was reported that no interested parties have been unidentified. The Board will continue to seek qualified candidates.

## MANAGEMENT ITEMS

Review Consumption Report: The Board reviewed the Consumption Report and noted that water usage is trending high.

## MAINTENANCE AND OPERATIONAL MATTERS

Engineering Report: Mr. Sekera reviewed his engineering report with the Board, which is made a part of these Minutes

Replacement Meter Technology: Mr. Sekera updated the board that an additional 10 meters failed to read last month (29 in three months) showing additional urgency on residential meter replacements. Rather than replace transponders with old technology that will be obsolete with the change to cellular read meters, the Board discussed how to proceed with meter readings. After review, upon motion duly made, seconded and, upon vote, unanimously carried, the Board motioned to manually read the meters for the end of October and then estimate the usage until the meters have been replaced as part of the residential meter replacement project under consideration.

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## LEGAL

Denver Water Matters: Legal counsel gave a general overview as to recent activities at Denver Water. It appears that Denver Water will increase rates for 2021 for the purpose of increasing revenue by 1.5% or approximately \$4,500,000. Master meter districts like Cherry Creek Village Water District are expected to receive a .9% increase in the consumption charge and a 1.8% increase in the base charge, which is based upon the number and size of the District's master meter connections.

Denver Water's Lead Replacement Program continues to go well, as does the expansion of its northern treatment system, including the expansion of Ralston Reservoir and the large pipeline that will transport treated water to the Moffat Treatment plant for storage. Moffat is being used now more for storage, than treatment.

## ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 11:15 a.m.

Respectfully submitted,

  
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Secretary for the Meeting