

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
THE CHERRY CREEK VILLAGE WATER DISTRICT AND
THE BOARD OF DIRECTORS OF ITS WATER UTILITY ENTERPRISE
HELD
November 10, 2020**

Due to the COVID-19 pandemic, the regular monthly meeting of the Board of Directors of the Cherry Creek Village Water District and the Board of Directors of its Water Utility Enterprise (referred to hereafter as “Board”) was convened by telephone conference call on Tuesday, November 10, 2020 at 8:45 a.m. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting via telephone conference call, if they so desired.

ATTENDANCE

The regular meeting of the Board was called and held, as shown, in accordance with Colorado law. The following Directors were present:

John Forney
Lou Schroeder
Eric Montag
Dale Heider

Cathy Noon, Community Resource Services of Colorado, LLC
Greg Sekera, Kennedy/Jenks

Also present by Zoom teleconference was:
Tim Flynn, Esq., Collins Cockrel & Cole P.C.

**CALL TO ORDER /
PLEDGE OF
ALLEGIANCE**

Director Forney called the meeting to order at 9:03 a.m. and the pledge of allegiance was conducted.

**QUORUM /
QUALIFICATIONS/
DISCLOSURE MATTERS**

It was noted that a quorum was present. All the Directors are qualified and there are no conflicts of interest disclosures required.

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ADMINISTRATIVE MATTERS

Agenda: Upon review and discussion of the Agenda and a motion duly made, seconded and, upon vote, unanimously carried, the Board approved the Agenda as presented.

Minutes: The Minutes of the October 13, 2020 Regular Board meeting were presented to the Board. Following review and discussion, upon a motion duly made, seconded and, upon vote, unanimously carried, the minutes were approved as presented.

PUBLIC COMMENT

None.

FINANCIAL MATTERS

Review and Approve Payment of Claims: Ms. Noon reviewed the November 10, 2020 claims represented by check numbers 1310-1314 totaling \$15,976.46 and claim Auto-Payments to Denver Water totaling \$56,254.75 and Director Checks totaling \$369.40 to reflect grand total claims of \$72,600.61. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the November 10, 2020 claims as presented.

Review Cash Position and Fund Allocation: Ms. Noon reviewed the Cash Position with the Board for the period October 31, 2020, adjusted as of November 4, 2020. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the Cash Position.

Financial Statements: Ms. Noon reviewed the Financial Statements for the period ending October 31, 2020. After review, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the Financial Statements as presented.

Utility Account Delinquencies: Director Heider reviewed the account delinquencies with the Board. It was noted that delinquencies are higher than usual with the cause likely due to the pandemic and Governor's Executive Orders halting late charges and shut-off of service. Ms. Noon stated that letters are sent to remind customers that they are still responsible for their water usage and to contact staff to set up a payment plan.

DIRECTORS ITEMS

Board Vacancy: It was reported that no interested parties have been identified. The Board will continue to seek qualified candidates.

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MANAGEMENT ITEMS

Review Consumption Report: The Board reviewed the Consumption Report and noted that water usage is trending high.

Public Hearing to Approve the 2021 Budget, Appropriate Expenditures and Certify Mill Levy: Legal Counsel advised the Board that notice of the District's 2021 Budget Hearing was published in accordance with State law and that the Board had jurisdiction to open the meeting.

Director Forney opened the Public Hearing. There being no public present, the Public Hearing was closed. Ms. Noon reviewed the proposed 2021 Budget with the Board and an in-depth discussion ensued. At the conclusion of the discussion, upon a motion duly made, seconded and, upon vote, unanimously carried, the Board adopted resolutions 2020-11-1, 2020-11-2 and 2020-11-3 and the 2021 Budget, subject to whatever property tax revenue adjustments are necessary when the District's final assessed valuation is received from Arapahoe County during the first part of December, 2020.

The above-referenced motions included authorization for the District's Manager, Cathy Noon, to sign the District's Mill Levy Certification form if necessary or convenient due to the Covid-19 pandemic.

Schilling and Company 2020 Audit Engagement Letter: Following review and upon a motion duly made, seconded and upon vote, unanimously carried, the Board approved the 2020 Audit Engagement Letter.

MAINTENANCE AND OPERATIONAL MATTERS

Engineering Report: Mr. Sekera reviewed his engineering report with the Board, which is made a part of these Minutes

Replacement Meter Technology: Mr. Sekera provided the Board with bids for equipment and installation of new cellular meters for residential sized meters. Director Schroder moved that the Board go into contract with Badger and K&S subject to final review of contracts by legal counsel for residential meter replacements. Upon a second by Director Montag, a vote was taken, and the motion carried unanimously. Mr. Flynn informed the Board that a contract for operations for cellular meters would be brought forward at a future meeting.

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LEGAL

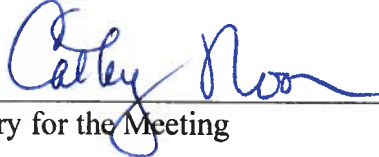
COVID-19 Matters: Legal counsel had nothing further to add regarding the Covid-19 pandemic other than to note that the stay on utility shut-offs has been extended by the Governor up to and through December 4, 2020.

Denver Water Matters: Mr. Flynn noted that Denver Water did adopt new rates for 2021. As far as master meter districts are concerned, the rate is .9 % with respect to the volumetric charge and approximately 1.8% with respect to the base meter charge.

ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 10:20 a.m.

Respectfully submitted,



Secretary for the Meeting