

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
THE CHERRY CREEK VILLAGE WATER DISTRICT AND
THE BOARD OF DIRECTORS OF ITS WATER UTILITY ENTERPRISE
HELD
December 8, 2020**

Due to the COVID-19 pandemic, the regular monthly meeting of the Board of Directors of the Cherry Creek Village Water District and the Board of Directors of its Water Utility Enterprise (referred to hereafter as "Board") was convened by telephone conference call on Tuesday, December 8, 2020 at 8:45 a.m. The call-in information was listed in the meeting notice posted by the District and the public was able to attend the meeting via telephone conference call, if they so desired.

ATTENDANCE

The regular meeting of the Board was called and held, as shown, in accordance with Colorado law. The following Directors were present:

John Forney
Lou Schroeder
Dale Heider

Greg Sekera, Kennedy/Jenks
Cindy Dormer, Resident

Also present by Zoom teleconference were:

Eric Montag, Director
Cathy Noon, Community Resource Services of Colorado, LLC
Tim Flynn, Esq., Collins Cockrel & Cole P.C.

**CALL TO ORDER /
PLEDGE OF
ALLEGIANCE**

Director Forney called the meeting to order at 8:47 a.m. and the pledge of allegiance was conducted.

**QUORUM /
QUALIFICATIONS/
DISCLOSURE MATTERS**

It was noted that a quorum was present. All the Directors are qualified and there are no conflicts of interest disclosures required.

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ADMINISTRATIVE MATTERS

Agenda: Upon review and discussion of the Agenda and a motion duly made, seconded and, upon vote, unanimously carried, the Board approved the Agenda as presented.

Minutes: The Minutes of the November 10, 2020 Regular Board meeting were presented to the Board. Following review and discussion, upon a motion duly made, seconded and, upon vote, unanimously carried, the minutes were approved as presented.

PUBLIC COMMENT

Cindy Dormer introduced herself to the Board. She has been a resident of the District since 1996 and currently serves on several boards and as a professor at Metropolitan State University.

FINANCIAL MATTERS

Review and Approve Payment of Claims: Ms. Noon reviewed the December 8, 2020 claims represented by check numbers 1315-1320 totaling \$21,550.67 and claim Auto-Payments to Denver Water totaling \$42,864.64 and Director Checks totaling \$277.05 to reflect grand total claims of \$64,693.36. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the December 8, 2020 claims as presented.

Review Cash Position and Fund Allocation: Ms. Noon reviewed the Cash Position with the Board for the period November 30, 2020, adjusted as of December 3, 2020. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the Cash Position.

Financial Statements: Ms. Noon reviewed the Financial Statements for the period ending November 30, 2020. After review, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the Financial Statements as presented.

Utility Account Delinquencies: Director Heider reviewed the account delinquencies with the Board. There are nine accounts at 90 days past due and seven accounts at 60 days for a total of \$7,000. The Governor continues to extend the moratorium on shut-offs for non-payment of utilities.

DIRECTORS ITEMS

Board Vacancy: Cindy Dormer attended the meeting as a possible candidate for the Board. She provided personal background and job experience history and expressed a possible interest in serving on the District's Board of Directors. The Board will discuss filling the current vacancy on the Board at its January meeting.

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MANAGEMENT ITEMS

Review Consumption Report: The Board reviewed the Consumption Report and noted that water usage is trending high.

Resolution Establishing 2021 Water Rates and Charges: Ms. Noon reviewed the usage spreadsheet with the Board. Mr. Flynn reviewed the Denver Water projections for the next few years. Director Schroder moved that the Board approve Resolution 2020-12-1 as presented. Upon a second by Director Heider, a vote was taken, and the motion carried unanimously.

Replacement Meter Program: Following approval at the last meeting to enter into the contracts for residential meter replacement, President Forney moved to approve and sign the contract with Keystone for the new meter installation at a cost of \$30,000. Upon a second by Director Montag, a vote was taken, and the motion carried unanimously.

The Board also briefly discussed a meter equipment contract with Badger Meter. Legal counsel suggested changes to the Badger Meter Proposal. Badger Meter has not responded to those proposed changes, and so the Badger Meter equipment contract was deferred until the next meeting.

MAINTENANCE AND OPERATIONAL MATTERS

Engineering Report: Mr. Sekera reviewed his engineering report with the Board, which is made a part of these Minutes.

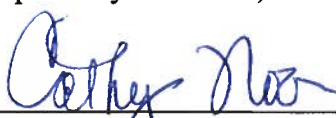
LEGAL

Badger Meter Master Agreement: Badger is still working with Mr. Flynn on a Master Agreement for the District. This agreement is for the ongoing operation of the meters following installation. Mr. Flynn will work with Greg Sekera and Badger Meter to try to resolve the contractual issues relating to the Master Meter Agreement prior to the next Board meeting.

ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 10:58 a.m.

Respectfully submitted,



Secretary for the Meeting